

Declaration of hosting a **research partner (visitor)**

*This form is to be completed by the visitor and sent to PEPS **by the structure** at least 4 weeks before the arrival date (except in special cases: 8 weeks)*

Initial request

Extension

VISITOR (insert to be completed by the visitor)

Name	First name(s)
Date of birth	Place of birth
Nationality	
Mail	Phone number (en France)

Travel order:

Purpose of stay and description of activity:

Start date of stay^(*):

End date of stay^(*):

Person to contact in case of accident:	Name
	Phone number

HOST STRUCTURE (insert to complete by the structure)

Host structure's name

Supervisor's name	IRD	Not IRD
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Date

Signature of supervisor

**Stamp and signature
of host director**

() dates must correspond to those indicated in the travel order*

Required attachments:

- The commitment to confidentiality
- The travel order
- The Application form for card allocation (canteen/rooms)
- The Research host agreement **Cerfa 16079*03** (if applicable)
- The passport
- The Visa or residence permit (once issued)

For your information:

The French National Research Institute for Sustainable Development (IRD) processes your personal data in this context. This processing is based on the performance of IRD's public interest mission. For further information: <https://www.ird.fr/politique-de-protection-des-donnees-personnelles>